



Equality impact assessment (EIA) form: evidencing paying due regard to protected characteristics

(Form updated October 2025)

Traffic Regulation Order to prohibit overnight parking of motor caravans in North Bay, Scarborough and the A174 south of Sandsend

An Equality Impact Assessment (EIA) form is a document that proves paying due regard by considering protected characteristics. EIAs that accompany reports presented to Councillors for decision-making are published with the committee papers on our website and are also available in hard copy at the relevant meetings.

Section 1: Initial Equality Impact Assessment Screening

This section documents the equality screening process of actual or potential impacts of the proposed activity on a specific protected characteristic, along with NYC's additional agreed-upon characteristics, to determine whether a full Equality Impact Assessment (EIA) is necessary or appropriate.

Basic Details

Directorate	Environment
Service area	Highway Operations
Proposal being screened	Review of the Experimental Traffic Regulation Order to prohibit overnight parking of motorhomes in North Bay, Scarborough and Sandsend.
Officer(s) carrying out screening	Richard Marr
Lead Officer and contact details	Richard Marr - richard.marr@northyorks.gov.uk
Date of the assessment	26 February 2026
Please describe briefly what this EIA is about. (e.g. are you starting a new service, changing how you do something, or stopping doing something?)	To consider the impacts on extending the Experimental Traffic Regulation Order and make a permanent Order
What does the authority hope to achieve by it? (E.g. to save money, meet increased demand, do things in a better way.)	We are looking to introduce a permanent TRO prohibiting the overnight parking of motor caravans at these seaside locations. The report to Business and Environmental Services Executive Members meeting of 31 July 2015 gives details, but noted that 'should the streets be removed from the order, they may act as a 'honeypot' for motor caravanners seeking an unrestricted sea front location to camp overnight, thereby increasing the loss of amenity for other highway users in the location to a more significant level'. Since 2015, the numbers of motor caravans parking overnight at these locations has steadily increased, with a corresponding rise in the number of complaints received from members of the public, councillors, and community safety about the negative effect on highway amenity. A parking survey carried out over 4, 5 and 6 May 2024 bank holiday weekend identified that up to 210 individual vehicles had parked overnight at these

	locations, whether for one night or two. The experimental scheme is being proposed to allow a trial of the effects of re-introducing the overnight restrictions, with the aim being to improve the amenity of the highway and reduce the number of complaints received.				
Further Details					
1.1 How have stakeholders been involved in this policy/ decision/ proposal? (e.g. a consultation exercise)	Extensive consultation exercise undertaken over the past 14 months				
1.2 Will the proposal have a significant effect on how other organisations operate? (e.g. partners, funding criteria, etc.). Please explain briefly	No				
1.3 Impact on people with any of the following protected characteristics as defined by the Equality Act 2010, or NYC's additional agreed characteristics As part of this assessment, please consider the following questions: - To what extent is this service used by particular groups of people with protected characteristics? - Does the proposal relate to functions that previous consultation has identified as important? - Do different groups have different needs or experiences in the area the proposal relates to? If for any characteristic, it is considered that there is likely to be an adverse impact or you have ticked 'Don't know/no info available', then a full EIA should be carried out where this is proportionate. You are advised to speak to your directorate representative for advice if you are in any doubt. Tick and indicate which protected characteristics are identified as relevant to the proposal (positive, negative, neutral or don't know).					
Protected characteristic	Impact				Comments
	Positive	Negative	Neutral	Don't know	
Age		No			
Disability		No			
Sex		No			
Race (including GRTS)		No			
Gender reassignment		No			
Sexual orientation		No			
Religion or belief		No			
Pregnancy or maternity		No			
Marriage or civil partnership		No			
NYC's additional characteristics					
People in rural areas		No			

People on a low income		No			
Carer (unpaid family or friend)		No			
Are from the Armed Forces Community (including veterans)		No			

1.4 To which Part(s) of the Public Sector Equality Duties is the Policy/decision/proposal relevant? Tick and briefly describe.

General Duties	Yes	No	Details
Eliminate unlawful discrimination, harassment and victimisation	☐	☐	No
Advance equality of opportunity	☐	☐	No
Foster good relations between different groups	☐	☐	No

1.5 Decision (Please tick one option)
Decision to recommend this policy/ decision for an Equality Impact Assessment?

Yes	☐	No	☒
-----	--------------------------	----	-------------------------------------

If the answer is “Yes”, or you indicate a negative impact on any of the characteristics mentioned in the table above, please continue to Section 2 and complete the full Equality Impact Assessment.
 If the answer is “No”, please give a brief reason here.

The proposal is to prohibit the overnight parking of motorhomes and so will not unduly impact on any person with protected characteristics

Signed (Assistant Director or equivalent)	Barrie Mason
Date	18/03/2026

Section 2: Equality Impact Assessment
 This section aims to provide a full assessment of the actual or potential impacts on specific protected characteristics, along with NYC's additional characteristics. It will also identify the proper actions to mitigate these impacts, if needed.

2.1 Evidence, Consultation and Data: What data or evidence source(s) has/ have been used to inform this assessment? Select the relevant source (s):

- Demographic data
- Service usage data
- Consultation feedback
- National/local research and report
- Expert opinion
- Others

2.2 Stakeholder Engagement: What engagement has been done regarding the proposal and what are the results?

- Who has been consulted?
- How were they consulted?
- What feedback was received?

2.3 What positive impact will this proposal have on the council budget, people, community, economic growth and environment, etc? Please explain briefly			
2.4 Please briefly describe how will this proposal affect people with protected characteristics? Only those who are identified as relevant to the proposal in section 1.			
protected characteristics	Negative	Don't know	Why will it have this effect? Provide evidence from engagement, consultation and/or service user data or demographic information, etc.
Age			
Disability			
Sex			
Race (including GRTS)			
Gender reassignment			
Sexual orientation			
Religion or belief			
Pregnancy or maternity			
Marriage or civil partnership			
NYC's additional characteristics			
People in rural areas			
People on a low income			
Carer (unpaid family or friend)			
Are from the Armed Forces Community (including veterans)			
2.5 Geographic impact: Please detail where the impact will be (please tick all that apply)			
North Yorkshire wide			
Craven			
Hambleton			
Harrogate			
Richmondshire			
Ryedale			
Scarborough			
Selby			

If you have ticked one or more areas, will specific town(s)/ village(s) be particularly impacted? If so, please specify below.

2.6 Will the proposal affect anyone more because of a combination of protected characteristics? (e.g. older women or young gay men) State what you think the effect may be and why, citing evidence from Q2.1 & Q2.2, e.g. engagement, consultation and/or service user data or demographic information, etc.

2.7 Mitigation and Actions: List the actions that will be taken to reduce or eliminate any negative impact identified above and how positive impacts will be enhanced. Briefly describe the action you defined.

Actions	Lead	By wh

2.8 Monitoring and Review: If the proposal is to be implemented, how will the impact be monitored? Briefly describe the monitoring arrangements/systems that will be put in place to find out how the expected outcomes have been achieved in practice.

2.9 Conclusion: Please summarise the findings of your EIA, including impacts, recommendations in relation to addressing impacts, including any legal advice, and next steps. This summary should be used as part of the report to the decision maker.

2.10 Sign off section
This full EIA was completed by:

Name:
 Job title:
 Directorate:
 Signature:

Completion date:

Authorised by relevant Assistant Director (signature):

Date:

Once this has been signed off, please send it to webteam@northyorks.gov.uk for publication on the appropriate webpage.

Publication:

To help people find completed EIAs, we publish them in the Equality and Diversity section of the NY Council [website](#).

Contact details

If you need further support and guidance about carrying out EIA, please contact your directorate equality representative as listed in Stage 4 on our Intranet: [Paying due regard to equality using equality impact assessments](#)

Or contact North Yorkshire Council's equality team on email Equality@northyorks.gov.uk